



**Rental Cost (daily):**

**\*All rented items to be appropriately cleaned by renter at end of function\***

Renter Initials - Pre-Use	Cost \$\$ Per Day	Item/Building Rented	SPRC Initial Post Inspection
_____ _____	\$25.00 X ____ = \$ _____	Grounds only Includes: grounds, arena, playground, barn (all manure to be removed to manure pile)	
_____ _____	\$25.00 X ____ = \$ _____	Jump Standards, Poles, Bridge and related equipment -must be put away and off the ground at the end of each day	
_____ _____	No Fee X ____ = \$ _0_____	Stock Panels (to be set up by renter and put away at end of function) *animals are not to be tied to the panels*	
_____ _____	\$50.00 X ____ = \$ _____	Red Building, includes power and contents	
_____ _____	\$150.00 X ____ = \$ _____	Concession Building, includes appliances, power, water, bathroom, propane, cleaning supplies	
_____ _____	\$50.00 X ____ = \$ _____	Handicraft Building, includes power	
_____ _____	\$ _____	<b>TOTAL RENTAL COST</b>	
_____ _____	<b><u>\$ 200.00</u></b>	<b>Security Deposit Required</b> for any user -to be returned to renter once grounds are inspected after function	

**Note:** -See Additional Terms #1 for cleaning, repair or replacement fees.

**Special Notes:**

Renters/Users of the facilities are responsible for meeting current Serving it Right and Food Safe requirements

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**Rental Fee:** The full rental fee is required and payable upon signing of Rental Agreement.

**Event Insurance:** The Renter/User must submit a copy of the insurance at least 48 hours prior to the event.

**Security Deposit** of \$200 is required and payable at time of booking.

- Reservations are not complete until a security deposit has been received.
- Before and after the event, the grounds will be inspected by a representative of Sunset Prairie Recreation Commission and the Renter/User.
- The grounds must be cleaned within 24 hours of the end of the event. When the grounds have been cleaned satisfactorily and inspected the security deposit will be returned.
- Grounds must be satisfactorily cleaned and the facilities left in the same state or the security deposit will be forfeited.

**Additional Terms:**

**1. CLEANING/REPAIR/REPLACEMENT FEES**

Any damage beyond normal wear will be charged to the Renter/User for the full cost of repairs, replacements or cleaning as follows:

- Damage to tables, panels, bleachers, property - actual repair or replacement cost

2. The Renter/User agrees that all buildings, furniture or fixtures of whatever nature or kind brought on the premises by the Renter/User during the term of this agreement shall be brought on the premises at the sole and exclusive risk of the Renter/User. The Sunset Prairie Recreation Commission has made and makes no presentations or warranties to the Renter/User concerning liability or loss or damage resulting therefrom.

**3. Insurance Requirements:**

**“It is a formal condition of Sunset Prairie Recreation Commission Liability Coverage that the following happens for everyone renting the grounds:**

- 1. A signed user agreement is obtained and held on file**
- 2. The Renter/User provides Sunset Prairie Recreation Commission with a Certificate of Insurance confirming that they have Special Event Liability or Commercial General Liability coverage (\$3,000,000 minimum)**
- 3. The Certificate of Insurance names Sunset Prairie Recreation Commission as an Additional Insured**
- 4. Anyone riding a horse on the grounds must sign the appropriate age specific Liability Waiver to be provided and kept on file by the Sunset Prairie Recreation Commission**

4. When applicable, the Renter/User agrees to remove all animal waste to the designated area in or about the said premises such that the said premises shall be left in the same condition and repair as existed at the time the Renter/User entered therein.

5. Upon default or breach by the Renter/User in respect to any provision or conditions herein, the Sunset Prairie Recreation Commission reserves the right to terminate this agreement whereupon the Renter/User will forfeit their security deposit.

6. Smoking is not permitted in the buildings and in areas posted as no smoking.

**Indemnification & Hold Harmless Clause:**

By signing, I agree to indemnify and hold harmless Sunset Prairie Recreation Commission and any of its officers, employees, servants, agents, contractors and volunteers from any and all losses, liability, claims and expenses arising out of the use/occupancy of the property belonging to Sunset Prairie Recreation Commission, except to the extent that such loss arises directly from the independent negligence of Sunset Prairie Recreation Commission.

\_\_\_\_\_  
User Name/Organization (Please Print)

\_\_\_\_\_  
Date

\_\_\_\_\_  
User/Representative Signature

\_\_\_\_\_  
Directors' Name (Please Print)  
On behalf of Sunset Prairie Recreation Commission

\_\_\_\_\_  
Date

\_\_\_\_\_  
Director's Signature  
On behalf of Sunset Prairie Recreation Commission