

Sunset Prairie Recreation Commission
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Kistkatinaw Fall Fair

Vendor Agreement

August 23-24, 2025

Business or Organization Name: _____

Describe your offerings: _____

Address: _____ City: _____

Postal Code: _____ Phone: _____ Email: _____

NEW or RETURNING Vendor (please indicate): _____

Vendors must be appropriately attired for and offer only goods that are family friendly, no “adult only” content.

Vendors to keep their booth and immediate surrounding areas neat and tidy and free from garbage and tripping hazards. Garbage shall be disposed of in the containers provided and the site left in similar condition it was in before the fair.

No loud music/sound amplification, generators or trailers on site without prior approval (limited sites available).

Sites are ~ 10'x10' and locations are first come first served. A non-refundable deposit of \$100 is needed to reserve your site.

Vendors agree to pay Sunset Prairie Rec Commission, 5% commission of all goods sold. *Deposits will be applied towards the commission owing.* Balance of the 5% commission is due at the end of Sunday before you leave and any monies owed back to a vendor will also be paid out on site.

Site access will be available on Friday afternoon and starting at 0700 on Saturday & Sunday for set up. Vendors are required to be on site for both Saturday and Sunday unless other arrangements have been made and agreed upon by both parties. Vendors have the option of offering items for sale on Friday afternoon. There is no on site security and the vendor is responsible for the security of their goods.

Vendor sites are outdoor only and vendors are responsible for providing a tent/shelter and table if needed. Tents must have a minimum of 30lbs weight on each pole. Site can be windy and tents/shelters must be anchored.

Vendor agrees to hold the Host free from any damages or claims that may develop in connection with the Kistkatinaw Fall Fair.

Vendor must supply a copy of insurance coverage and food safe ticket (food vendors only).

GATE PASSES AND CAMPING PASSES (if applicable) ARE REQUIRED FOR ALL VENDORS AND BOOTH WORKERS. Vendors get 1 pass in their vendor package. Extras are \$5/day, \$10/weekend/per person. All passes are to be purchased at the gate. Camping is \$25 for the weekend per unit/trailer/tent.

Camping is rough camping, first come first served, in the field area. There are no services. Pit toilets only. No water on site.

Applications will be accepted until August 1st, 2025.

Deposit due at time of application. Sunset Prairie Rec Commission staff will contact you with confirmation of reservation.

Cancellation requests must be in writing via mail or email. Deposits are non-refundable.

Please make cheques payable to **Sunset Prairie Recreation Commission**.

By signing below you confirm that you have read, understood and agree to the Vendor Rules & Regulations.

_____ Vendor Signature _____
Date

Deposit: Cash or Cheque - Received by: _____

Total Income: _____

5% Commission: _____

Deposit returned: _____ Vendor Signature: _____